



613 Franklin St., Reading, PA 19602
O: 610-655-6166 F: 610-655-6446
Readingparking.com
Chiarelli Plaza Garage - Alvernia University

For RPA Use Only:
Access Card #
Card Pick Up:
Card Return:

This Agreement, made this ___ day of ___, 20___, by and between the Reading Parking Authority, duly organized and existing under the laws of the Commonwealth of Pennsylvania, herein referred to as "RPA", and

_____, herein referred to as "Invitee",
First Name MI Last Name Suffix

Address City State Zip

Daytime phone/cell phone#: _____

Email: _____

License Plate: _____ Vehicle Info: _____
Plate Number State Issued Year Color Make Model

- 1. PREMISES: RPA will provide to Invitee one parking space (the "Premises") located at 25 North 3rd Street (Chiarelli Plaza Garage), Reading, PA (the "Parking Facility") in accordance with the Parking Facilities Agreement between Alvernia University and the RPA.
2. TERM: This Agreement is subject to the terms and conditions of the Parking Facilities Agreement between Alvernia University and the RPA, which Parking Facilities Agreement is incorporated herein by reference. Invitee agrees to be bound the terms and conditions of the Parking Facilities Agreement, as applicable, and all of the provisions set forth in this Agreement.
3. ACCESS CARD: : Invitee will need an access card issued by the RPA to use the Parking Facility in accordance with this Agreement. The initial access card will be provided by the RPA free of charge. If Invitee loses or damages the access card, the RPA will charge Invitee a fee of \$15.00 to replace the lost or damaged card. If Invitee later finds the lost access card that was replaced, and the card is not damaged, but remains fully functional, the \$15.00 fee charged to Invitee for a replacement access card will be refunded. Otherwise, the fee to replace a lost or damaged access card will be non-refundable.

4. **NO ASSIGNMENT OR SUBLEASE:** Invitee shall not assign, sublet or in any way allow a third party to use and/or occupy the Premises.

5. **USE:** Invitee shall use the Premises and Parking Facility only for the **parking of currently licensed and registered vehicles**. The Premises and Parking Facility shall not be used for any other purpose or activity, including but not limited to the sale, display or storage of merchandise of any kind, storage of vehicles, or performing services (including services to vehicles). Invitee's use of the Premises and Parking Facility shall be subject to the RPA's rules and regulations. **Importantly, please note that Invitee is required to use an access card to enter and exit the Parking Facility even when the gates are open. Parking usage without an access card is at the Invitee's expense and will not be refunded.**

6. **RISK OF LOSS:** RPA assumes no responsibility for vehicles or their contents parked at or located in the Parking Facility or the Premises. Invitee, by executing this Agreement, acknowledges that the RPA is not responsible for Invitee's vehicle(s) or contents located at an RPA facility.

7. **RULES:** Invitee must follow all of the RPA's rules for the Parking Facility, which include but are **not limited** to the following:
 - a. Vehicles left in the Parking Facility after 6:00 P.M. during special event evenings or days will be subject to an event envelope. Monthly permits do not cover the cost to attend events.
 - b. Forward parking only.
 - c. Follow directional signage.
 - d. Speed limit of 5 mph.
 - e. Observe all posted signage.
 - f. Anti-Passback will be used at parking gates. The anti-passback feature requires that for every use of a card at the "in" reader, there be a corresponding use at the "out" reader before the card can be used at the "in" reader again. The sequence is "in – out – in – out – in – out". If this is not followed and there was an attempt to use the card a second time for entry (an "in – in" sequence) is a violation of the anti-passback rules, and access would be denied.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first above written. Invitee acknowledges receipt of this Agreement. Invitee further acknowledges Invitee's responsibility to understand the rules and regulations of the RPA, including those outlined herein. If any of Invitee's personal information shall change, it is Invitee's sole responsibility to contact the RPA in a timely manner to update Invitee's information. Failure by Invitee to do so may result in interruption of service, the issuance of a parking violation or other applicable actions.

READING PARKING AUTHORITY

INVITEE

BY: _____

BY: _____