

Current Resident Student Housing Selection Guidelines

2025-2026 Academic Year

Alvernia University (“the University”) recognizes the critical role that a supportive living environment plays in the overall success and well-being of its students. In an effort to enhance the academic and personal growth of our students, the University adheres to a four-year housing agreement for eligible students.

Per the housing contract, and Alvernia University policy, all students are required to live on campus. Students who enrolled prior to the Fall of 2024 and are full-time, and under 23 years of age, and who have completed 90 or fewer credits are **required** to live in university housing, unless they are approved to become a commuter. Students who enrolled in or after the Fall of 2024 and are full-time students ARE REQUIRED to live on campus and must complete a housing application per instructions in this document.

If you are eligible for and considering being an Off Campus or Commuter Student for the 2025-2026 academic year, you must complete the **Petition to Commute Form** in the ARC Portal **by April 4, 2025**.

Details about the petition to commute, including eligible reasons, can be found by previewing the Petition in the ARC portal, or in the [Housing Policies section of the Residence Life website](#).

This is a comprehensive document that spells out all requirements for the upcoming academic year. While we believe that we have covered all options, you may find you still have questions. Once you have read this document in its entirety, please address your questions to the reslife@alvernia.edu email address, and/or attend one of the information sessions, listed below.

All students wanting to live in Alvernia University residence halls must be in a degree seeking program and registered for 12 or more credits (or full-time graduate students with 9 credits) (**Some exceptions apply – please email contact our office by 4/1/25 for details.*) Students must also be between the ages of 17 and 30.

Action Required for all current residential student

All **current** residential graduate and undergraduate students **must complete one** of the following processes:

- 1) Participate in Housing Selection/Lottery for 2025-26 housing, as described below
- 2) Complete the Petition to Commute Form for 2025-26, as described below

REQUIREMENTS TO PARTICIPATE IN HOUSING SELECTION

A student is eligible to participate in housing selection **if they meet all** the following conditions:

- They are undergraduate students registered for 12 or more credits for Fall 2025 and matriculated by June 1, 2025, or are full-time graduate students currently living on campus
 - **There may be some exceptions for specific undergraduate degree programs to allow on campus housing with under 12 credits. Please email ResLife@alvernia.edu for more information.*
- They completed a housing application in ARC by Friday, April 4, 2025.

- They have no outstanding obligations (documents and/or financial) from Penn Medicine and/or Student Financial Services.

Any student who does not meet **ALL** the conditions above **cannot** select housing via the housing lottery. After the housing lottery has taken place, students who have missed the deadline may be housed as space permits.

STUDENTS SHOULD COMMUNICATE with Student Financial Services NOW if there is a hold on your account. Do NOT wait until registration or housing lottery begins.

HOUSING APPLICATION

Complete the Housing Application in ARC by **April 4, 2025**.

- Housing applications will be available online beginning around March 12, 2025.
- Log in to [ARC](#) (which can be found on the login page of the Alvernia Website). To log in you will need to use the 4&6@alvernia.edu (last123456@alvernia.edu) and same password used for checking email. If you have issues logging in, please contact the Service Desk (ServiceDesk@alvernia.edu).
- Assure that you have chosen a meal plan, otherwise you will be assigned a 14-meal plan, regardless of housing location, after the April 30 deadline for choosing a meal plan (See *Important Dates and Deadlines*)

HOUSING LOTTERY

For current undergraduate resident students, 5th year undergrads, and current residential graduate students:

Once we have verified that you have:

1. registered for 12 or more credits (or for full-time status for graduate students) FOR FALL 2025 **AND**
2. completed a housing application **AND**
3. have no outstanding documents or financial obligations with Penn Medicine, and Student Financial Services,

you will receive an email from ARC notifying you of the date and time you may begin the housing selection process. **This email will be sent around April 10.** The lottery date and time indicates when a student may select a room during the selection process.

While housing lottery selection DATES are determined by credits earned, the housing selection times are randomly generated by the housing lottery system. Only students with a lottery time slot may select a room during housing selection. Housing is selected by logging in to ARC during or after your designated time. *Additional detailed instructions for the lottery process will be sent around April 11.*

If you have class, work, etc. during your selection time, please plan with your roommates to use the next best selection time to choose housing.

CLASS STANDING FOR LOTTERY

The **number of credits** you have dictates what day during the lottery you are eligible to choose your housing assignment.

PLEASE UNDERSTAND CREDITS EARNED DETERMINE YOUR CLASS STANDING - SO EVEN IF YOU LIVED FOR YOUR FIRST YEAR IN THE RESIDENCE HALLS, IF YOU DO NOT EARN 30 CREDITS, YOU WILL NOT BE CONSIDERED A SOPHOMORE BY CREDIT.

- Your class standing is determined by the number of credits you will start with at the beginning of the fall 2025 semester (not including summer credits).
- This assumes that you earn all the credits you are enrolled in during the spring 2025 semester. The Office of Residence Life will receive a credit report for students at the conclusion of pre-registration for Fall 2025 ([Spring 2024 Academic Calendar | Alvernia University](#)).

Class Standing by Course Credit for lottery purposes, will be determined as follows:

- 90 credits-and above: Senior and 5th year AND current residential Graduate Students
- 60-89 credits: Junior Student
- 30-59 credits: Sophomore Student
- 1-29 credits: First-Year Student

HOUSING CONTRACT

- A signed housing contract establishes your commitment to Alvernia University to live on campus and select a **required** meal plan option for the full academic year (Fall and Spring semesters).
- You are committed to this housing contract for the entire academic year and may not break the contract unless you meet the requirements as listed in the “Requests to be Released from Housing Contract” section of the [Housing Policies | Alvernia University](#) webpages.

Housing contracts are signed electronically during the housing application process in ARC.

- **This will commit you to living on campus and receiving a meal plan for a minimum of one full academic year.**

You may preview the housing contract by clicking this link: [AU Housing Contract](#). *Please note: current resident students do not need to pay a housing deposit.*

“UPPER CLASS HOUSING” – all buildings except Anthony, Francis, Veronica, Clare

Starting with the 2025-2026 academic year, all upper-class students (anyone not traditional-aged incoming first-year students) may reside in any residence hall on campus that is not designated for first-year students.

- Upper-Class residence halls include: Judge Hall, Holleran Hall, John R. Post Center at Reading CollegeTowne, Assisi Hall, Siena Hall, Ehlerman Hall, Pacelli Hall, Zygmunta Hall
- First-Year student residence halls include: Clare Hall, Francis Hall, Veronica Hall, and Anthony Hall
 - Depending on needs through the Housing Lottery, sections of Anthony Hall may be available through the Housing selection process at the discretion of the Office of Residence Life.
- Alvernia University's alcohol policy is being revised and updated to reflect this change for 2025-2026. Such changes include but are not limited to:

- All upper-class residence hall suites in the 2025-2026 academic year (Judge Hall, Holleran Hall, John R. Post Center at Reading CollegeTowne, Assisi Hall, Siena Hall, Ehlerman Hall, Pacelli Hall, Zygmunta Hall) will be spaces on campus where alcohol is permitted per the Major Alcohol Policy Statements in our current 2024-2025 [Student Handbook](#). Please visit the current Student Handbook to learn more about our current policy.
- Every Alvernia University student is responsible for reading, understanding, and adhering to the [Student Handbook](#). For more information on specific residential policies, including the updated Alcohol Policy, please visit the [Student Handbook](#) before August 2025 move-in. Your Resident Assistant will be covering these changes and updates in the Fall. If you have any questions or concerns, please contact ResLife@alvernia.edu.

ROOMMATE GROUP INSTRUCTIONS

How to Create a Roommate Group

1. Complete your application.
2. Click on the words "Roommate Group" on the left side of the screen.
3. Name your group (something that is appropriate please).
4. Make sure that your friends have completed their application.
5. Enter your friends Alvernia email address, Firstname.Lastname@alvernia.edu. (You can only add people that you are permitted to live with and who are eligible for specific housing spaces – refer to housing options and prices, below)
6. Tell your friends to login to their ARC page and accept the group that you have created. **If roommate groups are not reciprocal in ARC, you will not be able to pull in your roommate requests.**

No Roommate Group/Looking for Someone to Live With?

1. Complete your housing application.
2. Click on "My roommate profile" on the left-hand side of the screen.
3. Enter as little or as much information that you are comfortable with.
4. Decide how you want to share the information and how you would like others to contact you.

If you get stuck at any point or have any questions, please contact ORL via email reslife@alvernia.edu.

Special Note for the Townhouses:

We realize that Assisi and Siena are a sought-after space for upper-class students, and as such, we established a process for those two communities that allow students interested in living in one of these halls, that meet all housing selection guidelines, to select an apartment in Assisi or Siena with full roommate groups (8 people per apartment).

What follows are detailed instructions for those that wish to live in one of these buildings.

We will begin the housing lottery week with the requirement that **"Groups Must Fill"** which means that to select Assisi or Siena Townhouses, you **must** create a roommate group that meet all housing selection guidelines and deadlines and to have full roommate groups (no more than 8 people per Townhouse). (Please note – some Townhouses may have less than 8 based on RA placements, and other needs of our campus community). The ORL will send out an update about this before lottery takes place.

The ORL reserves the right to monitor the TownHouse vacancies throughout Lottery week, and to remove the Groups Must Fill Requirement if needed. This will allow smaller groups to be able to access these spaces.

To ensure you are eligible for a TownHouse, all roommates that wish to live together **MUST** fully complete the roommate group instructions. Please note that **ONLY** students eligible for Townhouses may be a part of a roommate group.

MEDICAL / SPECIAL ACCOMMODATIONS

Any student requesting a single room or other housing accommodation (including ESA), for medical reasons must submit all required documentation **and** receive approval from Dr. Andrea Swift, Director of Accessibility Services by April 4, 2025. If there are accommodations after April 4, 2025, you may need to be placed on a waiting list for accommodation spaces to become available. **Deadline: April 4, 2025**

Students are encouraged to read and understand the updated ESA Policy that was communicated on February 3, 2025 via email and can be found in the student handbook.

FOR MORE INFORMATION

- **For questions regarding housing selection:**
 - Office of Residence Life at (610)796-8320 or reslife@alvernia.edu in Veronica Hall.
- **For questions regarding registration for classes:**
 - Registrar (610)796-8201 located in Francis Hall
- **For questions regarding financial clearance:**
 - Student Financial Services (610)796-8201 located in Bernadine Hall
- **For questions regarding health and wellness documents:**
 - Penn Medicine (610)796-1467 located in The Penn Medicine - Alvernia Medical and Counseling Center is at 421 Adams St., next to the Art Studio.
- **For questions regarding medical accommodations:**
 - Visit: Bernadine Hall 105A | [610-568-1499](tel:610-568-1499) | andrea.swift@alvernia.edu

IMPORTANT DATES & DEADLINES

Wed. March 12: Returning Student Housing Applications open in ARC Portal

Thurs. March 13: 3-4pm: Informational Session– watch your email and ResLife Instagram (@AlverniaResLife) for locations

Tues. March 18: 8-9pm: Informational Session - watch your email and ResLife Instagram (@AlverniaResLife) for locations

Wed. March 26: 12-1pm: Tabling Session watch your email and ResLife Instagram (@AlverniaResLife) for locations

Fri. April 4 Deadlines:

- Returning Student Housing Application in ARC
- Student Financial Services holds
- Penn Medicine holds

- Fall 2025 Class Registrations
- ADA approvals
- Petition to Commute for 2025-26 (for eligible students) submitted via the ARC portal.

Mon. Apr. 7: 12:00-1:00 pm Tabling Session (Lottery) watch your email and ResLife Instagram (@AlverniaResLife) for locations

Tues. Apr. 8: 8:00-9:00pm Informational Session (Lottery) watch your email and ResLife Instagram (@AlverniaResLife) for locations

Wed. Apr. 9: 11:30-12:30pm Informational Session (Lottery) watch your email and ResLife Instagram (@AlverniaResLife) for locations

Thurs. Apr. 10: 12:00-1:00pm Tabling Session (Lottery) watch your email and ResLife Instagram (@AlverniaResLife) for locations

Fri. Apr. 11: Latest date that ORL will send lottery day/times via email with detailed lottery info

Mon., Tues., Wed. April 14, 15, 16: Housing Lottery - by credits

- Mon. April 14: Morning: Current Residential Grad Students, 5th Years, and 90+ credits
- Mon. April 14: Afternoon: Current residential students with 60-89 credits
- Tues. April 15: Current residential students with 30-59 credits
- Wed. April 16: Current residential students with 29 credits and below

April 30 – resident students should choose their meal plan via the ARC portal, or the ORL will assign you to the 14-meal plan regardless of location.

BUILDING DESCRIPTIONS

Please refer to the Alvernia Website for more details about each of the buildings listed below.

<https://www.alvernia.edu/student-life/residence-life-dining/residence-halls>

HOUSING OPTIONS & PRICES (per academic year)

- **Holleran Hall:** (Private) \$12,250 (Shared) \$10,350
 - **Judge Hall:** (Private) \$10,750; (Shared) \$8,850
 - **John R. Post Center at Reading CollegeTowne:** (Private) \$12,250; (Shared) \$10,350
 - **Anthony Hall:** (Shared) \$7,550
 - **Zygmunta, Pacelli, Ehlerman Hall:** (Private) \$12,550; (Shared) \$10,650
 - **Assisi and Siena Hall:** (Shared) \$7,850
- ****Shared**** = Double Occupancy: you share a bedroom with one other person within a suite of other people
 - ****Private**** = Single Occupancy: you have your own private bedroom within a suite of other people
 - ****Efficiency**** = 2-person shared bedroom with no other residents that have the apartment/space amenities of the building. (These are not always available for room selection.)

MEAL PLAN OPTIONS & PRICES (per academic year)

All resident students are required per the housing contract to have a meal plan. Options may vary depending on which building you choose to live in. If you do not select a meal plan by April 30, you will be automatically assigned 14 meals/week with the \$250 bonus, regardless of where you live. You can change your plan in your ARC profile to a meal plan you are eligible for before the end of the drop/add period each semester.

Meal Plan Options by Residence Hall

	Meal plan options are subject to change prior to July 1.		<i>Residential students will receive a communication once meal plan options have been finalized and will have until the last day of Drop/Add to change their meal plan</i>			
2025-26	19 Meals/week plus \$100 bonus dollars	14 Meals/week plus \$250 bonus dollars	150 Meals plus \$200 bonus dollars	110 Meals plus \$200 bonus dollars	75 Meals plus \$200 bonus dollars	75 Meals plus \$500 Vern Bucks
<i>Cost per Year</i>	\$8,600	\$8,300	\$7,500	\$6,700	\$4,700	\$5,500
<i>Cost per Semester</i>	\$4,300	\$4,150	\$3,750	\$3,350	\$2,350	\$2,750
Veronica Hall	✓	✓				
Clare Hall	✓	✓				
Francis Hall	✓	✓				
Anthony Hall	✓	✓				
Holleran Hall	✓	✓	✓	✓		
Judge Hall	✓	✓	✓	✓		
Assisi Hall	✓	✓	✓	✓		
Siena Hall	✓	✓	✓	✓		
Zygmunta Hall	✓	✓	✓	✓	✓	
Ehlerman Hall	✓	✓	✓	✓	✓	
Pacelli Hall	✓	✓	✓	✓	✓	
CollegeTowne						✓

GRADUATING IN MAY?

If you are graduating in May (congrats!), please complete the **Petition to Commute Form** in the ARC Portal **by April 4, 2025, and select “Graduating” and provide your intended graduation date.**

PLANNING TO LIVE OFF-CAMPUS OR COMMUTE IN 2025-26?

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If you are eligible for and considering being an Off Campus or Commuter Student for the 2025-2026 academic year, you must complete the **Petition to Commute Form** in the ARC Portal **by April 5, 2024.**

Details about the petition to commute, including eligible reasons, can be found by previewing the Petition in the ARC portal, or in the [Housing Policies section of the Residence Life website](#).

- Completing a petition does not guarantee approval to live off campus.
- Students must meet the requirements to receive approval.
- Students must discuss these plans with Student Financial Services, before they submit a Petition to Commute since a change in housing status will likely impact a student's financial aid package.

NOT RETURNING TO ALVERNIA

If you are not returning to Alvernia in the fall and need to withdraw from the university, please contact Student Financial Services. If you decide to withdraw after the lottery has taken place, please notify our office so we can release your housing space and remove your housing and meal charges.

We understand that this document is a lot! If you have any questions, please email us reslife@alvernia.edu. This is the quickest way to receive a response.

The ORL believes that all information included in this guide is up to date and accurate. If you find inaccuracies, please email us at ResLife@alvernia.edu.