



**DUAL ADMISSIONS TRANSFER AGREEMENT
BETWEEN
HARRISBURG AREA COMMUNITY COLLEGE
AND
ALVERNIA UNIVERSITY**

Preface

Harrisburg Area Community College (HACC) and Alvernia University (Alvernia) enter into this Dual Admissions Transfer Agreement (Agreement) to facilitate the transfer of HACC students to Alvernia's Baccalaureate Degree Programs. This Agreement applies to students who enter Alvernia as full-time or part-time undergraduate students.

Dual Admissions

Under this Dual Admissions Transfer Agreement, HACC students will be guaranteed admission with third year (junior) status at Alvernia on the condition that they:

1. Earn a high school diploma or its equivalent prior to attending Alvernia;
2. Submit a Dual Admissions Intent Form before completion of no more than 45 college level credits from all colleges/universities attended;
3. Graduate from HACC with an appropriate Associate in Arts (A.A.), Associate in Science (A.S.), Associate in Applied Science (A.A.S.) Degree, or Associate in General Studies (A.G.S.) Degree with a minimum cumulative GPA of 2.0 for Accelerated Baccalaureate and Online Programs (through Adult Education Admissions) and 2.5 for Traditional/Residential Baccalaureate Programs. (Please see below and Appendix A for a list of approved programs of study included in this Agreement);
4. Complete Alvernia's admissions application ideally prior to earning 45 credits at HACC, or at least three months prior to the start of the semester in which they plan to begin their studies at Alvernia, and satisfy all other regular Alvernia admissions requirements;
5. Not attend another institution of higher education between the time they graduate from HACC and enroll at Alvernia;
6. Enroll at Alvernia within one year of HACC graduation.

Students who have previously matriculated to Alvernia are not eligible for Dual Admissions to Alvernia but are encouraged to apply as a transfer or re-entry student to Alvernia.

There is no obligation on the part of the Dual Admissions HACC student if they decide not to transfer to Alvernia.

Once students submit their Dual Admissions Intent Form, they are strongly encouraged to meet with an Alvernia Transfer Admissions Representative and/or a HACC Academic Advisor, Counselor, or Program Advisor to develop a course taking strategy to maximize course transferability.

HACC graduates entering Alvernia under the terms of this Agreement go through the normal Alvernia transfer admissions process and therefore must meet all applicable Alvernia requirements and deadlines pertaining to application for admission, orientation, registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all Alvernia students.

Transfer and Academic Guidelines

1. Transfer credit will be awarded for courses with a grade of “C” or above for any and all courses transferred to Alvernia, with the exception of science classes for Nursing students. Nursing students will be awarded for courses with a grade of “C+” or above for all related science courses transferred to Alvernia. Alvernia will need official transcripts for evaluation of credit from other attended institutions, including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.
2. Graduates of approved HACC A.A., A.S., A.A.S., and A.G.S. degrees and who transfer to Alvernia will be waived from placement tests under this agreement.
3. The maximum number of semester hours that can transfer to Alvernia is 75 (90 credits maximum for RN-BSN program only).
4. Students enrolled in an undergraduate program of study at Alvernia are required to complete a minimum of 123 credits with a residency credit minimum of 45 of the last 60 credits; at least half of the requirements in the major or area of specialization must be taken with Alvernia.
5. A full-time student admitted with third year (junior) status to Alvernia will be able to complete a bachelor's degree at Alvernia in two years (fall/spring/summer semesters) provided the student completes the appropriate associate degree at HACC and appropriately sequences their remaining course work at Alvernia.
6. Under this Agreement, Alvernia guarantees that all HACC credits (except online lab courses) from HACC programs of study listed in this Agreement will fulfill general education, elective, or major requirements in the corresponding Alvernia major that the HACC transfer student wishes to pursue.
7. Students who have pursued a HACC associate degree study other than those designated in this Agreement and who wish to transfer to Alvernia may still be considered for admission on an individual basis and their credits will be evaluated on a course-by-course basis.

Financial and Scholarship Incentives

To assist HACC graduates to transfer to Alvernia, Alvernia agrees to the following:

1. **Application Fee:** Alvernia will waive the application fee for students who apply at Alvernia pursuant to this Agreement.
2. **Academic Scholarships:** Alvernia will award academic scholarships annually to all HACC graduates admitted to Alvernia pursuant to this Agreement. All scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at Alvernia.

Traditional/Residential Programs (in Reading, PA): The following scholarships are given to qualified full-time undergraduate day-time students transferring from HACC for work toward their first bachelor's degree. Cumulative GPA includes HACC and any other colleges/universities attended:

- **Provost Scholarship:** \$21,000 scholarship = **member of Phi Theta Kappa** or non-PTK student with final cumulative GPA of 3.5 or higher.
- **Bernardine Scholarship:** \$19,000 scholarship = final cumulative GPA between 3.25 and 3.49.
- **Dean Scholarship:** \$17,000 scholarship = final cumulative GPA between 3.0 and 3.24.
- **Transfer Scholarship:** \$15,000 scholarship = final cumulative GPA between 2.5 and 2.99.

In addition to the scholarships noted above, Alvernia's Traditional/Residential Programs also offers the following:

- **Alvernia Connects with Transfers** - \$1000 scholarship for all transfer students who have filed the FAFSA (by date provided) and accepted admissions into Alvernia's Traditional/Residential Programs with at least a 3.0 final cumulative GPA

Accelerated Baccalaureate Degree Programs (Main Campus in Reading or other On-site Regional Campus): All adult/non-traditional learners receive discounted tuition however qualified students will also receive the following:

- **Dual Admissions Scholarship:** \$1000/year
Awarded to dual admissions students who enroll at the Reading Main Campus or other On-site Regional Campus, at half-time or full-time enrollment, as a one-time award for their first year (or first two consecutive semesters).
- **Phi Theta Kappa Scholarship:** \$1000/year
Awarded to students holding current membership in PTK for continuous for full-time enrollment for up to 4 semesters and requires maintaining a 2.0 GPA.
- **PA Community College Transfer Award:** up to \$2000 total for 4 semesters (\$500 each semester)
Awarded to transfer students with a final minimum cumulative HACC GPA of at least 2.0 and who enroll in at least half-time continuous enrollment.

***IF a student is enrolled FULL-TIME at Alvernia, they would qualify for both the PA Community College Transfer Award and the PTK Scholarship. A student will ALSO qualify for the Dual Admissions Scholarship IF the student declares Dual Admission with Alvernia before completing no more than 45 college-level credits from all colleges/universities attended.

3. **Financial Aid:** All students will be provided with Alvernia financial aid information and receive full consideration for Alvernia financial aid upon matriculation at Alvernia.
 - Financial Aid will be awarded to transfer students on the same basis as all Alvernia students. They will have equal access to all state and federal financial aid programs.
 - Students are strongly encouraged to complete the Free Application for Federal Student Aid (FAFSA) before May 1st each year to determine if they are eligible for a state grant.

Programs of Study:

Traditional/Residential Programs

Addictions and Mental Health Treatment
Athletic Training (5-year Master's Degree)
Biochemistry
Biology
Biology-Medical Laboratory Science
Business
 *Accounting
 *Economics
 *Finance
 *Healthcare Administration
 *Human Resource Management
 *Management
 *Marketing
 *Sport Management
Chemistry
Communication
Computer Science
Criminal Justice Administration
Digital Media Marketing
English
Early Childhood Education (PK-4)
Early Childhood Education with Special Ed Certification (PK-12)
Engineering
Environmental Science
Forensic Science
General Science
Healthcare Science
History
Liberal Studies
Mathematics
Nursing
Occupational Therapy (5-year Master's Degree)
Philosophy
Physical Therapy (6-year Doctoral Degree)
Physician Assistant (5-year Master's Degree)
Political Science
Psychology
Social Work
Theatre
Theology

Key

* = Concentration

Accelerated Baccalaureate (Adult Evening) Degree Programs

Addictions and Mental Health Treatment

Business

*Accounting

*Finance

*Healthcare Administration

*Human Resource Management

*Management

*Marketing

Communication

Criminal Justice Administration

Early Childhood Education (PK-4)

Early Childhood Education with Special Ed Certification (PK-12)

Healthcare Science

Liberal Studies

RN to BSN Completion Program

Social Work

Online

Addictions and Mental Health Treatment

Business Management

Communication

Criminal Justice Administration

Healthcare Administration

Healthcare Science

Psychology

RN to BSN Completion Program

The Agreement

To facilitate the transfer of HACC graduates to Alvernia in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of Alvernia University:

1. Participate in student outreach (e.g.: transfer fairs, HACC campus visits, virtual open houses, etc.) at least twice each fall and spring semester.
2. Invite HACC students to an informational meeting with Alvernia faculty and staff on a regular basis at both HACC and Alvernia in order to facilitate smooth curricular and co-curricular integration into Alvernia.
3. Send an Alvernia University Letter of Acceptance to all HACC students who complete an application and who meet the conditions set forth in this Agreement. HACC students who complete the Alvernia University Application will be required to follow and satisfy all Alvernia degree requirements, as stated in Alvernia's Undergraduate Catalog, that are in effect at the time of the application signing and submission to Alvernia University.

3. Develop and implement advertising and promotional efforts to communicate the benefits of this Agreement.
4. Provide direct links between Alvernia and HACC websites.
5. Designate a representative or representatives who will coordinate this Agreement between the two institutions.
6. Facilitate and support consultation and collaboration between faculties from both institutions to review this Agreement as pertaining to general education/core requirements, degree requirements, and other academic matters that pertain to the maintenance of student satisfactory academic progress.
7. Conduct periodic reviews of course-to-course equivalencies and the applicability of those equivalencies to specific academic programs at HACC and Alvernia.
8. Develop program-to-program curriculum Transfer Guides that specify for HACC transfer students the HACC courses that satisfy major requirements needed for degree completion at Alvernia. To facilitate this, HACC and Alvernia agree to finalize program-to-program transfer guides no later than 3 months from the signing of this Agreement.
9. Exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, and reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.
10. The parties will abide by their respective policies of nondiscrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

Revision, Renewal and Termination of this Agreement

The Senior Vice President and Provost at Alvernia University and the Vice President of Academic Affairs at Harrisburg Area Community College or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

This Agreement will be in effect as of the date of its signing, for students entering Alvernia on or after Fall 2023, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Alvernia through the effective date of termination will continue to receive the benefits articulated in this Agreement.

Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one

and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from HACC into Alvernia, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Harrisburg Area Community College and Alvernia University, have executed this Agreement on the date indicated below:

FOR Harrisburg Area Community College:

John J. Sygielski Digitally signed by John J. Sygielski
Date: 2023.01.30 09:46:16 -05'00' Date: _____

Dr. John J. "Ski" Sygielski President

Dr. Al Griswold Digitally signed by Dr. Al Griswold
Date: 2023.01.27 15:27:51 -05'00' Date: _____

Dr. Alfred Griswold
Vice President of Academic Affairs

FOR ALVERNIA UNIVERSITY:

 Date: Jan 31, 2023
john.loyack (Jan 31, 2023 11:06 EST)

John R. Loyack
President

G. Fitzgerald Date: Jan 31, 2023
G. Fitzgerald (Jan 31, 2023 12:27 EST)

Glynis Fitzgerald, Ph.D.
Senior Vice President and Provost

Dual Admissions Transfer Agreement

Final Audit Report


2023-01-31

Created:	2023-01-31
By:	Linda Spangenberg (linda.spangenberg@alvernia.edu)
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 Document emailed to glynis.fitzgerald@alvernia.edu for signature


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 Signer glynis.fitzgerald@alvernia.edu entered name at signing as G. Fitzgerald

2023-01-31 - 5:27:57 PM GMT- IP address: 192.12.221.50

 Document e-signed by G. Fitzgerald (glynis.fitzgerald@alvernia.edu)

Signature Date: 2023-01-31 - 5:27:59 PM GMT - Time Source: server- IP address: 192.12.221.50

 Agreement completed.

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