



DUAL ADMISSIONS TRANSFER AGREEMENT BETWEEN READING AREA COMMUNITY COLLEGE AND ALVERNIA UNIVERSITY

Preface

Reading Area Community College (RACC) and Alvernia University (Alvernia) enter into this Dual Admissions Transfer Agreement (Agreement) to facilitate the transfer of RACC students to Alvernia's Baccalaureate Degree Programs. This Agreement applies to students who enter Alvernia as full-time or part-time undergraduate students.

Dual Admissions

Under this Dual Admissions Transfer Agreement, RACC students will be guaranteed admission with third year (junior) status at Alvernia on the condition that they:

- 1. Earn a high school diploma or its equivalent prior to attending Alvernia;
- 2. Submit a Dual Admissions Intent Form before completion of no more than 45 college level credits from all colleges/universities attended;
- 3. Graduate from RACC with an appropriate Associate in Arts (A.A.), Associate in Science (A.S.), Associate in Applied Science (A.A.S.) Degree, or Associate in General Studies (A.G.S.) Degree with a minimum cumulative GPA of 2.0 for Accelerated Baccalaureate and Online Programs (through Adult Education Admissions) and 2.5 for Traditional/Residential Baccalaureate Programs. (Please see below and Appendix A for a list of approved programs of study included in this Agreement);
- 4. Complete Alvernia's admissions application ideally once 45 credits have been earned at RACC, or at least three months prior to the start of the semester in which they plan to begin their studies at Alvernia, and satisfy all other regular Alvernia admissions requirements;
- 5. Not attend another institution of higher education between the time they graduate from RACC and enroll at Alvernia;
- 6. Enroll at Alvernia within one year of RACC graduation.

Students who have previously matriculated to Alvernia are not eligible for Dual Admissions to Alvernia but are encouraged to apply as a transfer or re-entry student to Alvernia.

There is no obligation on the part of the Dual Admissions RACC student if they decide not to transfer to Alvernia.

Once students submit their Dual Admissions Intent Form, they are strongly encouraged to meet with an Alvernia Transfer Admissions Representative and/or a RACC Academic Advisor, Counselor, or Program Advisor to develop a course taking strategy to maximize course transferability.

RACC graduates entering Alvernia under the terms of this Agreement go through the normal Alvernia transfer admissions process and therefore must meet all applicable Alvernia requirements and deadlines pertaining to application for admission, orientation, registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all Alvernia students.

Transfer and Academic Guidelines

- 1. Transfer credit will be awarded for courses with a grade of "C" or above for any and all courses transferred to Alvernia. Alvernia will need official transcripts for evaluation of credit from other attended institutions, including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.
- 2. Graduates of approved RACC A.A., A.S., A.A.S., and A.G.S. degrees and who transfer to Alvernia will be waived from placement tests under this agreement.
- 3. The maximum number of semester hours that can transfer to Alvernia is 75. Students enrolled in an undergraduate program of study at Alvernia are required to complete a minimum of 123 credits with a residency credit minimum of 45 of the last 60 credits; at least half of the requirements in the major or area of specialization must be taken with Alvernia.
- 4. A full-time student admitted with third year (junior) status to Alvernia will be able to complete a bachelor's degree at Alvernia in two years (fall/spring/summer semesters) provided the student completes the appropriate associate degree at RACC and appropriately sequences their remaining course work at Alvernia.
- 5. Under this Agreement, Alvernia guarantees that all RACC credits from RACC programs of study listed in this Agreement will fulfill general education, elective, or major requirements in the corresponding Alvernia major that the RACC transfer student wishes to pursue.
- 6. Students who have pursued a RACC associate degree study other than those designated in this Agreement and who wish to transfer to Alvernia may still be considered for admission on an individual basis and their credits will be evaluated on a course-by-course basis.

Financial and Scholarship Incentives

To assist RACC graduates to transfer to Alvernia, Alvernia agrees to the following:

1. **Application Fee:** Alvernia will waive the application fee for students who apply at Alvernia pursuant to this Agreement.

2. **Academic Scholarships:** Alvernia will award academic scholarships annually to all RACC graduates admitted to Alvernia pursuant to this Agreement. All scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at Alvernia.

Traditional/Residential Programs (in Reading, PA): The following scholarships are given to qualified full-time undergraduate day-time students transferring from RACC for work toward their first bachelor's degree. Cumulative GPA includes RACC and any other colleges/universities attended:

- **Provost Scholarship:** \$21,000 scholarship = **member of Phi Theta Kappa** or non-PTK student with final cumulative GPA of 3.5 or higher.
- **Bernardine Scholarship:** \$19,000 scholarship = final cumulative GPA between 3.25 and 3.49.
- **Dean Scholarship:** \$17,000 scholarship = final cumulative GPA between 3.0 and 3.24.
- **Transfer Scholarship:** \$15,000 scholarship = final cumulative GPA between 2.5 and 2.99.

In addition to the scholarships noted above, Alvernia's Traditional/Residential Programs also offers the following:

- **Alvernia Connects with Transfers** \$1000 scholarship for all transfer students who have filed the FAFSA (by date provided) and accepted admissions into Alvernia's Traditional/Residential Programs with at least a 3.0 final cumulative GPA.
- Reading Collegiate Scholars Transfer Program This program awards full tuition to select qualifying transfer students from Reading Area Community College (up to two students each fall semester). Recipients must live in the city of Reading, earned an Associate's Degree from RACC, maintained a GPA of 3.0 or higher, and be enrolled full-time in the day academic division. Students may apply for this program on the Alvernia website.

Accelerated Baccalaureate Degree Programs (Main Campus in Reading or other On-site Regional Campus): All adult/non-traditional learners receive discounted tuition however qualified students will also receive the following:

- **Dual Admissions Scholarship**: \$1000/year Awarded to dual admissions students who enroll at the Reading Main Campus or other On- site Regional Campus, at half-time or full-time enrollment, as a one-time award for their first year (or first two consecutive semesters).
- **Phi Theta Kappa Scholarship**: \$1000/year Awarded to students holding current membership in PTK for continuous for full-time enrollment for up to 4 semesters and requires maintaining a 2.0 GPA.
- **PA Community College Transfer Award**: up to \$2000 total for 4 semesters (\$500 each semester)

Awarded to transfer students with a final minimum cumulative RACC GPA of at least 2.0 and who enroll in at least half-time continuous enrollment.

***IF a student is enrolled FULL-TIME at Alvernia, they would qualify for both the PA Community College Transfer Award and the PTK Scholarship. A student will ALSO qualify for the Dual Admissions Scholarship IF the student declares Dual Admission with Alvernia before completing no more than 45 college-level credits from all colleges/universities attended.

- 3. **Financial Aid**: All students will be provided with Alvernia financial aid information and receive full consideration for Alvernia financial aid upon matriculation at Alvernia.
 - Financial Aid will be awarded to transfer students on the same basis as all Alvernia students. They will have equal access to all state and federal financial aid programs.
 - Students are strongly encouraged to complete the Free Application for Federal Student Aid (FASFA) before May 1st each year to determine if they are eligible for a state grant.

Programs of Study (Appendix A provides appropriate program-to-program transfer options):

Traditional/Residential Programs

Addictions and Mental Health Treatment Athletic Training (5-year Master's Degree)

Biochemistry Biology

Biology-Medical Laboratory Science

Business

*Accounting

*Economics

*Finance

*Healthcare Administration

*Human Resource Management

*Management *Marketing

*Sport Management

Chemistry

Communication

Computer Science

Criminal Justice Administration

Digital Media Marketing

English

Early Childhood Education

Engineering

Environmental Science

Forensic Science

General Science

Healthcare Science

History

Liberal Studies

Mathematics

Nursing

Occupational Therapy (5-year Master's

Degree)

Philosophy

Physical Therapy (6-year Doctoral Degree)

Physician Assistant (5-year Master's Degree)

Political Science

Psychology

Social Work

Theatre

Theology

Kev

* = Concentration

Accelerated Baccalaureate (Adult Evening) Degree Programs

Addictions and Mental Health Treatment Business

*Accounting

*Finance

*Healthcare Administration

*Human Resource Management

*Management

*Marketing

Communication

Criminal Justice Administration

Healthcare Science

Liberal Studies

RN to BSN Completion Program

Social Work

Online

Addictions and Mental Health Treatment

Business Management

Communication

Criminal Justice Administration

Healthcare Administration

Healthcare Science

Psychology

RN to BSN Completion Program

The Agreement

To facilitate the transfer of RACC graduates to Alvernia in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of Alvernia University:

- 1. Participate in student outreach (e.g.: transfer fairs, RACC campus visits, virtual open houses, etc.) at least twice each fall and spring semester.
- 2. Invite RACC students to an informational meeting with Alvernia faculty and staff on a regular basis at both RACC and Alvernia in order to facilitate smooth curricular and co-curricular integration into Alvernia.
- 3. Send an Alvernia University Letter of Acceptance to all RACC students who complete an application and who meet the conditions set forth in this Agreement. RACC students who complete the Alvernia University Application will be required to follow and satisfy all Alvernia degree requirements, as stated in Alvernia's Undergraduate Catalog, that are in effect at the time of the application signing and submission to Alvernia University.
 - For Traditional/Residential Baccalaureate Programs, students must confirm their intention to matriculate at Alvernia by submitting a deposit by May 1st for the fall semester, and by October 1st for the spring semester, and satisfy all other regular Alvernia admissions requirements.
- 4. Send students from the Reading area who apply but are not admitted to Alvernia a letter encouraging them to attend and earn an appropriate associate degree from RACC so as to take advantage of the benefits of this Agreement. RACC will receive a list from Alvernia of students denied and sent this letter so that they can follow up with the students.
- 5. Encourage RACC transfer students to complete the appropriate associate degree before matriculation to Alvernia in order to take advantage of this Agreement. If the RACC student chooses to transfer and matriculate to Alvernia before completion of the associate degree, Alvernia will encourage reverse transfer. Alvernia will develop a reverse transfer credit process, which must be mutually agreed upon by both Alvernia and RACC that includes methodology to notify and assist students with this reverse transfer benefits.
- 6. Ensure that RACC students who matriculate to Alvernia under the terms of this Agreement are afforded all of the rights and privileges that are extended to all Alvernia students.
- 7. Provide equal on-campus housing opportunities for RACC students covered by this Agreement, at the Alvernia's Main Campus in Reading, PA. Students who transfer under this Agreement are eligible for housing on the same basis as native Alvernia students with junior status.

Obligations of Reading Area Community College:

- 1. Publicize this Agreement to prospective students in its promotional literature, social media and website.
- 2. Make arrangements for Alvernia recruiters to visit RACC and/or to participate in student outreach (e.g.: transfer fairs, RACC campus visits, virtual open houses, etc.).
- 3. Inform qualified students matriculating at RACC of the opportunity for Dual Admissions transfer to Alvernia under the terms of this Agreement.

- 4. Invite enrolled RACC students to participate in this Agreement though the submission of a Dual Admissions Intent Form before completion of the credit limits.
- 5. Send Alvernia any Dual Admissions Intent Forms submitted to RACC advisors or counselors.
- 6. Provide information on the Alvernia dual admissions, academic, and admissions requirements online. Program-to-program curriculum Transfer Guides for specific programs of study will be available online for student use.

Joint Obligations:

- 1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Alvernia and RACC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both RACC and Alvernia sign the revised document.
- 2. Collaborate in providing students with information and academic advising about this Agreement, Alvernia's academic requirements, and the process of transferring to Alvernia and financial aid eligibility remaining to complete degree.
- 3. Develop and implement advertising and promotional efforts to communicate the benefits of this Agreement.
- 4. Provide direct links between Alvernia and RACC websites.
- 5. Designate a representative or representatives who will coordinate this Agreement between the two institutions.
- 6. Facilitate and support consultation and collaboration between faculties from both institutions to review this Agreement as pertaining to general education/core requirements, degree requirements, and other academic matters that pertain to the maintenance of student satisfactory academic progress.
- 7. Conduct periodic reviews of course-to-course equivalencies and the applicability of those equivalencies to specific academic programs at RACC and Alvernia.
- 8. Develop program-to-program curriculum Transfer Guides that specify for RACC transfer students the RACC courses that satisfy major requirements needed for degree completion at Alvernia. To facilitate this, RACC and Alvernia agree to finalize program-to-program transfer guides no later than 3 months from the signing of this Agreement.
- 9. Exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, and reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.
- 10. The parties will abide by their respective policies of nondiscrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

Revision, Renewal and Termination of this Agreement

The Senior Vice President and Provost at Alvernia University and the Vice President for Academic & Student Success at Reading Area Community College or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

This Agreement will be in effect as of the date of its signing, for students entering Alvernia on or after Fall 2021, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Alvernia through the effective date of termination will continue to receive the benefits articulated in this Agreement.

Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from RACC into Alvernia, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Reading Area Community College and Alvernia University, have executed this Agreement on the date indicated below:

FOR Reading Area Community Collge:

Susan Looney (Aug 11, 2022 13:47 EDT)	Date: Aug 11, 2022
Susan D. Looney, J.D., Ed.D. President	
cindy seaman cindy seam (Aug 11, 2022 14:06 EDT)	_{Date:} Aug 11, 2022
Cynthia Seaman, M.S.S. Vice President of Academic Affairs/Provost	
FOR ALVERNIA UNIVERSITY:	
john løyack (Aug 10, 2022 13:47 EDT)	Date: Aug 10, 2022
John R. Loyack President	
G. Fitzgerald G. Fitzgerald (Aug 10, 2022 13:55 EDT)	Date: Aug 10, 2022
Glynis Fitzgerald, Ph.D. Senior Vice President and Provost	
Mary - Alice Ozechoski Mary-Alice Ozechoski (Aug 10, 2022 13:59 EDT)	Date: Aug 10, 2022
Mary-Alice Ozechoski	

Senior Vice President for Enrollment and Student Affairs

Appendix A

The following Reading Area Community College associate degrees are included in this Agreement and correspond to Alvernia University bachelor's degrees as noted (*Traditional/Residential Programs begin on Page 11*):

	Alvernia University
Reading Area Community College	Accelerated Baccalaureate (Adult Evening) Programs at Main Campus in Reading or Online
	(for other On-site Regional Campuses, please reach out to Alvernia Transfer Coordinator)
Accounting (A.A.S.)	Accounting (B.S.) – Reading Campus
Accounting (A.A.S.)	Business Management (B.S.) - online
Accounting (A.A.S.)	Finance- Reading Campus
Accounting (A.A.S.)	Healthcare Administration- Reading Campus
Accounting (A.A.S.)	Management- Reading Campus
Addiction Studies/Human Services (A.A.)	Addictions and Mental Health Treatment- Reading Campus
Addiction Studies/Human Services (A.A.)	Addictions and Mental Health Treatment (B.A.) - online
Addiction Studies/Human Services (A.A.)	Social Work (B.S.W.)- Reading Campus
Administrative Office Specialist (A.A.S.)	Management (B.S.) – Reading Campus
Administrative Office Specialist (A.A.S.)	Business Management (B.S.) - online
Business Administration (A.A.)	Reading Campus (B.S.):
Business Administration (A.A.)	Business Management (B.S.) - online

Business Management (A.A.S.)	Reading Campus (B.S.):
Communications (A.A.)	Communication (B.A.) – online
Communications (A.A.)	Communication (B.A.) – Reading Campus
Criminal Justice (A.A.S.)	Criminal Justice (B.A.) - online
Criminal Justice (A.A.S.)	Criminal Justice Administration- Reading Campus
General Studies (A.G.S.)	*To be evaluated based on Electives chosen to complete degree
Health Science (A.S.)	Healthcare Science- Reading Campus
Health Science (A.S.)	Healthcare Science (B.S.) – online
Histotechnology Technician (A.A.S.)	Healthcare Science- Reading Campus
Histotechnology Technician (A.A.S.)	Healthcare Science (B.S.) – online
Justice (A.A.S.)	Criminal Justice Administration- Reading Campus
Justice (A.A.S.)	Criminal Justice (B.A.) - online
Integrative Studies (A.A.)	*To be evaluated based on Electives chosen to complete degree
Liberal Arts (A.A.)	Liberal Studies (B.A) - Reading Campus
Medical Coding and Billing Specialist (A.A.S.)	Healthcare Administration- Reading Campus
Medical Coding and Billing Specialist (A.A.S.)	Healthcare Administration (B.S.) – online
Medical Laboratory Technician (A.A.S.)	Healthcare Science- Reading Campus
Medical Laboratory Technician (A.A.S.)	Healthcare Science (B.S.) – online

Medical Office/Health Records Specialist (A.A.S.)	Healthcare Administration- Reading Campus
Medical Office/Health Records Specialist (A.A.S.)	Healthcare Administration (B.S.) – online
Nursing (A.A.S.)	RN to BSN Completion – Reading Campus
Nursing (A.A.S.)	RN to BSN Completion - online
Psychology (A.A.)	Psychology (B.S.) – online
Respiratory Care (A.A.S.)	Healthcare Science- Reading Campus
Respiratory Care (A.A.S.)	Healthcare Science (B.S.) – online
Science (A.S.)	Healthcare Science (B.S.)- Reading Campus
Science (A.S.)	Healthcare Science (B.S.)- online
Social Science (A.A.)- Sociology concentration	Social Work (B.S.)- Reading Campus
Social Work (A.A.)	Social Work (B.S.)- Reading Campus

Reading Area Community College	Alvernia University- Traditional/Residential Programs
Accounting (A.A.S.)	Business (B.S.)- with concentrations in:
Addictions Studies/Human Services (A.A.S.)	Addictions and Mental Health Treatment (B.A.)
Addictions Studies /Human Services (A.A.S.)	Social Work (B.S.W.)
Administrative Office Specialist (A.A.S.)	Business (B.S.)- with concentrations in: • Accounting • Economics

Art (A.A.)	 Finance Healthcare Administration Human Resource Management Management Sport Management Digital Media Marketing (B.A.)
Biological Science (A.A.)	Athletic Training
, ,	Athletic Training (5 year B.S., M.S.)
Biological Science (A.A.)	
Biological Science (A.A.)	Healthcare Science (B.S.)
Biology (A.S.)	Biochemistry (B.S.)
Biology (A.S.)	Biology (B.S.)
Biology (A.S.)	Biology-Medical Laboratory Science (B.S.)
Biology (A.S.)	Environmental Science (B.S.)
Biology (A.S.)	Forensic Science (B.S.)
Biology (A.S.)	General Science (B.S.)
Business Administration (A.A.)	Business (B.S.)- with concentrations in:
Business Administration (A.A.S.)	Digital Media Marketing (B.A.)
Business Management (A.A.S.)	Business (B.S.)- with concentrations in:
Business Management (A.A.S.)	Digital Media Marketing (B.A.)
Communications (A.A.)	Communication (B.A.) Tracks in: Film, Culture and Creative Arts; Journalism; Media Design and Production; Public Relations and Advertising; Strategic Communications; Theatre Studies

Communications (A.A.)	Digital Media Marketing (B.A.)
Computer Information Systems (A.A.)	Computer Science (B.S.)
Computer Technology (A.S.)	Computer Science (B.S.)
Creative Writing (A.A.)	English (B.A.)
Criminal Justice (A.A.S.)	Criminal Justice Administration (B.A. or B.S.)
Education: Early Childhood Teaching (PreK-Grade 4) (A.A.S.)	Education-Early Childhood (PK-4)
Education: Early Childhood Teaching (PreK-Grade 4) (A.A.S.)	Education-Early Childhood (PK-4) & Special Education (PK-8) (B.A.)
Education: Early Childhood Program Management (A.A.S.)	Education-Early Childhood (PK-4)
Education: Early Childhood Teaching (PreK-Grade 4) (A.A.S.)	Education-Early Childhood (PK-4) & Special Education (PK-8) (B.A.)
Education: Middle/Secondary Grades (A.A.)	Education-Early Childhood (PK-4) & Special Education (PK-8) (B.A.)
Education: Middle/Secondary Grades (A.A.)	Education-Early Childhood (PK-4)
Engineering (A.S.)	Electrical Engineering (B.S.)
Engineering (A.S.)	Industrial Engineering (B.S.)
Engineering (A.S.)	Mechanical Engineering (B.S.)
General Studies (A.G.S.)	*To be evaluated based on Electives chosen to complete degree
Health Science (A.S.)	Athletic Training (B.S.)
Health Science (A.S.)	Athletic Training (5 year B.S., M.S.)
Health Science (A.S.)	Healthcare Science (B.S.)
Histotechnician Program (A.A.S.)	Healthcare Science (B.S.)
Liberal Arts (A.A.)	History (B.A.)
Liberal Arts (A.A.)	Liberal Studies (B.A.)
Liberal Arts (A.A.)	Philosophy (B.A.)
Liberal Arts (A.A.)	Political Science (B.A.)
Liberal Arts (A.A.)	Social Work (B.S.W.)
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Medical Coding and Billing Specialist (A.A.S.)	Healthcare Administration (B.S.)
Medical Laboratory Technician (A.A.S.)	Healthcare Science (B.S.)
Medical Office/Health Records Specialist (A.A.S.)	Healthcare Administration (B.S.)
Psychology (A.A.)	Psychology (B.S.)
Respiratory Care (A.A.S.)	Healthcare Science (B.S.)
Science (A.S.)	Biochemistry (B.S.)
Science (A.S.)	Biology (B.S.)
Science (A.S.)	Biology-Medical Laboratory Science (B.S.)
Science (A.S.)	Environmental Science (B.S.)
Science (A.S.)	Forensic Science (B.S.)
Science (A.S.)	General Science (B.S.)
Social Science (A.A.)- Sociology concentration	Social Work (B.S.)
Social Work (A.A.)	Social Work (B.S.)
Technology Studies (A.S.)	Computer Science (B.S.)
Web Site Development (A.S.)	Computer Science (B.S.)

AU_RACC_Dual Admission Agreement

Final Audit Report 2022-08-1

Created: 2022-08-10

By: Linda Spangenberg (linda.spangenberg@alvernia.edu)

Status: Signed

Transaction ID: CBJCHBCAABAADCGfaXtHhBwroF-OCB0p3PpH0CQ03ez5

"AU_RACC_Dual Admission Agreement" History

- Document created by Linda Spangenberg (linda.spangenberg@alvernia.edu) 2022-08-10 5:38:51 PM GMT- IP address: 192.12.221.50
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- Document emailed to glynis.fitzgerald@alvernia.edu for signature 2022-08-10 5:44:18 PM GMT
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- Document e-signed by cindy seaman (cseaman@racc.edu)

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