

All resident students are required to participate in the University's food service program. All freshman residents must participate in the full 19-meal plan or the 14-meal plan during their first year. The student is allowed to change their meal plan beginning on the first day of classes of each semester and ending by the last day of the drop/add period. Commuter students and staff may purchase a commuter meal plan or pay cash.

Students agree to the following conditions:

- Payment of the appropriate board fee
- Presentation of a valid Alvernia identification (ID) card unless it is a cash transaction
- Participation in the plan is not transferable
- No discounts or refunds are given for meals missed and there is no carryover from one semester to the next
- Students withdrawing or moving out of a university residence are entitled to a prorated refund (minus a one-week deposit)

Special dietary needs/Medical and Religious Exemptions

A student who is ill and unable to come to the Dining Hall for meals may have a friend pick up a sick tray for them at the Dining Hall. A note from the student's medical professional or the Director Collegiate Health Services, Penn Medicine, Alvernia Medical and Counseling Center and the student's ID card are required.

If a school activity prohibits the student from attending a meal(s), the dining staff will pack a meal. Please have the department head or coach make a request at least two days in advance with the Dining Manager. ID will be needed when the order is placed. Students who miss a meal(s) because of participation in off-campus athletics competition will be given appropriate meal money or will be provided with a meal before returning to campus.

Students with special medical dietary needs or diets related to religious beliefs should consult with the Food Service Director (Jolene Weikel, Food Service Director, jolene.weikel@aladdinfood.com, 610-796-8222). All efforts will be made to meet the needs of students.

If after meeting with dining services, there are medical factors or religious factors that cannot be accommodated, a student can request a meal plan exemption.

All exemptions must include documentation (documentation includes but is not limited to letters from medication professionals or religious leaders specifically addressing how the student would benefit from a meal plan exemption, plus the student should address their intentions/plan for providing their own meals).

For medical meal plan exemption request, the student should provide documentation to the Accessibility Services Director who will consult with the Director of Collegiate Health

Services, Penn Medicine, Alvernia Medical and Counseling Center. If an exemption is granted, the Director of Accessibility Services will communicate with the Housing Operations Coordinator if a meal plan request has been granted.

For religious meal plan exemption request, the student should provide documentation to the Vice President for Mission, Diversity, and Inclusion. If an exemption is granted the Vice President for Mission, Diversity and Inclusion will communicate with the Housing Operations Coordinator if a meal plan exemption requested has been granted.

Once these processes have played out the Housing Operations Coordinator will be in touch with the student within five business days. Additionally, only the Housing Operations Coordinator will communicate approved exemptions with Student Financial Services.