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Policy Name

4.4410 Food and Beverage

Purpose and Scope

This policy defines the Dr. Frank A. Franco Library Learning Center food and beverage policy for Alvernia University ("AU").

Responsibilities

Title or Role	Definition and What They are Responsible For
Library Director	Receives exceptions to this policy.
Senior Vice President of Academic Affairs and Provost	Maintains and enforces this policy.
Senior Leadership Team	Serves as final approval for policy and assists with reviewing exceptions to the policy.

Policy

Food and beverages are permitted in the library. However, because food and drink can spill and damage books, desks, and carpets, distract other patrons, attract vermin, care must be taken when eating or drinking in the library. Drinks should be in covered containers such as sports bottles, insulated cups with lids, or bottle drinks with screw-on tops. To protect the equipment, no food and only covered beverages are permitted in the Library Information Literacy Classroom (LIB 213).

Exceptions to Policy

Exceptions to this policy must be requested in writing by filling out the Policy and Procedure Exception form (linked below) and submitting to the individual named in the Responsibilities section who assists with reviewing exceptions to this policy.

Policy Review

The Dr. Frank A. Franco Library Learning Center policies should be reviewed on a 5-year cycle and updated when institutional needs or goals change.

Approved versions of this policy will be posted on the Alvernia University Portal.

References and Related Policies

This section contains any other policies, 3rd party standards, or guidelines referenced by this policy.

References

N/A

Related Policies

N/A

Exhibits

This section contains any forms or exhibits referenced by this policy.

- [Policy and Procedure Exception Form](#)

Document Review Log

Date Reviewed	Description of Changes
5/9/2024	SLT Approved