

All traditional students wanting to live in the University residence halls must be in a degree seeking program and registered for 12 or more credits. Students must also be between the ages of 17 and 30.

In addition, **all first-and second- year students** who are enrolled full-time, and under 21 years of age, and who have completed 59 or fewer credits **are required to live in University housing.**

Students who have completed a bachelor's degree are not eligible for campus housing.

REQUIREMENTS TO PARTICIPATE IN HOUSING SELECTION

A student is eligible to participate in housing selection if she/he meets the following conditions:

- Have paid a non-refundable \$250 housing deposit to the Student Billing Office by Friday, March 26, 2010.
- Are registered for 12 or more credits and matriculated by Friday, March 26, 2010
- Have completed a housing application and returned it to the Office of Residence Life by Friday, March 26, 2010

Any student who does not meet each of these conditions cannot go through housing selection. After housing selection has taken place, students who have missed the deadline will be housed as they meet the requirements.

ROOM DEPOSITS

The room deposit is non-refundable. The \$250 Housing Deposit must be turned in to the Student Billing Office in Francis Hall building by 4:00 p.m. on Friday, March 26th, 2010. Please make checks or money orders payable to Alvernia University.

HOUSING APPLICATION

All resident students will receive a Housing Application form under their door or from their Resident Assistant. The Housing Application must be completed and returned to the Office of Residence Life no later than

Friday, March 26, 2010. If you are a commuter student or do not receive a form, extras are available at the Information Desk in Veronica Hall and in the Office of Residence Life. Forms can also be printed from the Office of Residence Life website

LOTTERY

Once a student has paid the housing deposit, registered for 12 or more credits and has completed a housing application they will be given a lottery number and letter. The lottery number and letter indicates when a student may select a room during the selection process. Lottery numbers are randomly generated by computer; letters are based on class standing, and cannot be changed or transferred. Class standing is determined strictly by the course credits that have been earned by the beginning of the fall 2010 semester according to the Registrar's Office. Only residents with a lottery number and letter may select a room during housing selection. Students wishing to live together must all be present and may select as a group using the best letter and number from their group.

The lottery numbers will be posted Tuesday, April 6, 2010, in the following locations:

- Outside of the Information Desk in Veronica Hall
- Main lobby of each residence hall

CLASS STANDING

For the purpose of room selection the number of credits you have dictates at what point during the process you may select a room. **Your class standing is determined by the number of credits you will start with at the beginning of the fall 2010 semester (not including summer credits). This is based on the assumption that you earn all of the credits you are enrolled for during the spring 2010 semester.**

Standing by Course Credit

- 1-29 credits – Freshmen (E)
- 30-59 credits – Sophomore (D)
- 60-89 credits – Junior (C)
- 90-123 credits – Senior (B)
- 123+ credits – Super Senior (A)

HOUSING CONTRACTS

A signed housing contract establishes a commitment with Alvernia University to live on campus for one academic year. You may not break the contract unless you:

- withdraw from the University
- take a leave of absence
- change in marital status
- change in financial status

Contracts must be signed during housing selection. Participants in housing selection must bring their Student IDs. Copies of the contract are available for review at any time in the Office of Residence Life.

ABSENTEE PROXY

If you have a conflict on the date of room selection, you can pick up a proxy form at the Information Desk in Veronica Hall and give a friend or the Office of Residence Life permission to pick your room for you. *You should NOT skip class for room selection. If you do not appear in person or complete a proxy form you then lose your space in the lottery and may select housing in the Office of Residence Life after 12:00pm on Monday, April 12, 2010.*

If using a proxy form students must complete a housing contract in order to confirm housing assignment. Contracts can be signed in the Office of Residence Life.

SINGLE ROOMS

Any student requesting a single room for medical reasons must submit documentation and receive approval from the Health and Wellness Center prior to housing selection. All other singles will be assigned by class and lottery number.

FOR MORE INFORMATION

Should you have any further questions regarding housing selection please feel free to contact:

Shannon Barahona, Housing Assistant at (610) 796-8320 in Veronica Hall.

Questions regarding registration for classes should be directed to: **Registrar (610) 796-8201** located in **Francis Hall**

For questions involving financial clearance, contact: **Student Billing (610)796-8214** also in **Francis Hall**

IMPORTANT DATES

Housing Information Table: Located in the Student Center

Tuesday, February 10th from 11:00am-1:00pm
Thursday, February 18th from 11:00am-1:00pm
Tuesday, March 9th from 11:00am-1:00pm
Wednesday, March 17th from 11:00am-1:00pm

Registration for Fall 2010

Monday, March 22th through Friday, March 26th

Friday, March 26th Deadline

Housing deposit, registration and application due

Tuesday, April 6th

Housing Lottery numbers posted

Sunday, April 11th 1:00pm – 6:00pm

**Room Selection (All class levels)
Student Center**

HOUSING OPTIONS

Judge Hall

Each suite-style apartment provides a kitchenette with a microwave, dinette, living room and a bathroom. Most of the apartments include double bedrooms; a limited number of single bedroom are available. This hall offers ADA accommodations

Assisi & Siena Halls

Each of the twelve units has four double rooms and three bathrooms. Each townhouse has a common area living room, dining room, and kitchenette with a microwave and independent laundry facilities.

Village Apartments on lower campus

Each apartment has a full kitchen with a stove, full sized refrigerator and microwave. The new complex offers more single bedroom options. These buildings offer ADA accommodations.

Anthony Hall

A ¾ wall divides each quad for privacy. Bathrooms are located within each suite. Each student is provided with a bed, dresser, closet, desk, and chair. Each room has Internet, cable, and phone connections. The building is air-conditioned and has an elevator.

Francis Hall

Francis Hall is a traditional residence hall with triple, double and single rooms accommodating approximately 60 students. It is located adjacent to the classrooms and administrative offices of Francis Hall.