

Guide to Alvernia's IQ.Web "Student Access" menu

Navigation:

- Change Roles – Useful if you have more than one role – i.e., Student and Alumni
- Home Page – Displays calendar as well as current user count and miscellaneous links
- FAQ –Frequently Asked Questions relating to IQ.Web
- Log Off – Very important. When finished using IQ.Web, Log Off and close your web browser.

Account Information:

- Change Password – For security reasons, you should change your IQ.Web password periodically. Password must be at least 5 but no more than 12 characters long (case sensitive)
- Preferences – Options include Account Information (to enter a new email address) and Personal Calendar (to set calendar display options)
- Personal Calendar – View your personal calendar.

Online Submissions:

- Alvernia Transcript Request – Request an Official Transcript.
- Change Demographics – Submit changes to information such as marital status and religion.
- Maintain Addresses – Submit address changes (home, work, etc.)

Academic Research:

- Course Catalog – Full list and descriptions of courses offered at Alvernia
- Find Course Sections – Provides the ability to search for course offerings in a specific Year/Term. Available search options include Course, Session, Instructor, Day/Time, and Campus.

Courses:

- Course Schedule – displays your course schedule. Selection by Year/Term
- View Grades – View grades for a specific Year/Term/Session
- Online Registration – Provides the ability to register for courses online. Student must be authorized by Advisor to register online. See related IQ.Web Online Registration documentation.
- Course Home Page – If made available by instructor, provides ability to view course information including syllabus, activities, and notices

Degree Progress:

- Unofficial Transcript – List of all completed courses, including grade, in year/term order.

Money:

- Account Information – Lists all charges, credits, and financial aid for a specific year/term.
- Online Payment – Provides the ability to make online credit card payment
- Financial Aid – List of all financial aid on your account. Sorted by year/term.
- Financial Aid Details –Information on financial aid document requirements and on awards.

Financial Aid Links:

- AES Website – Link to American Education Services Website
- FAFSA Website – Link to Free Application For Federal Student Aid
- Grad CE Finaid Info – Help sheet for Graduate and Continuing Studies students

Community:

- Alvernia Website – Link to main Alvernia website
- Alvernia Web Directory – Link to faculty/staff search page on Alvernia website.