

FACILITIES STUDENT PARTNERSHIP PROGRAM (FSPP) APPLICATION

Facilities and Campus Operations Department
400 St. Bernardine Street
Reading, PA 19607, 610.796.8200
2010-2011 Academic Year

Please Print

Personal Information

Name _____
Last First M.

Campus Address _____ Phone _____ Mailbox _____

Number of semesters you lived on campus _____ Email _____

Home Address _____ Phone _____
Street

Town/City

State

Zip

Have you ever been convicted of a felony, or within two years a misdemeanor, which resulted in imprisonment?
(A conviction will not necessarily disqualify you from the job requested.) ____Yes ____No

If yes, please give dates and details _____

Are there any criminal charges pending against you at this time? If so, please give details on a separate sheet of paper. ____Yes ____No

Within the last five (5) years, have you been discharged or asked to resign? If so, give details on a separate sheet of paper. For each case, provide name and address of employer, approximate date and reasons for dismissal. ____ Yes ____No

Academic Information

Cumulative Grade Point Average _____ Credits Achieved (as of August 2010) _____

Major & Minor _____ Expected Date of Graduation _____

Do you expect to be involved in any off campus academic program during the upcoming 2010-2011 academic year such as student teaching, internship, etc?

Yes No If yes, please specify _____

Estimated Time Commitment _____ hours/week

Do you expect to have a second job commitment Yes No

If yes, please indicate if this job is on or off campus On Campus Off Campus

How many hours per week do you anticipate working? _____

Do you expect to participate in any sports during the 2010- 2011 academic year? Yes No

If yes, please specify sports and season _____

Activities

Please list all other non-academic obligations and activities for the 2010-2011 year. (i.e.: Clubs/Organizations)

Work History

List any work or other experiences you have had which you feel would be helpful in the FSPP position (offices/positions held, pertinent work experience, etc). Please feel free to attach your current resume.

Position

Dates

Summarize any job-related training, skills, licenses, certificates and/or other qualifications:

Financial Aid

If you are selected for employment in the FSPP Program and you are receiving financial aid, your award may need to be adjusted. Contact the Student Financial Planning Office if you have questions.

Terms of Application and Employment

I have received a copy, read, and acknowledge all duties, tasks, and responsibilities required to perform the position of a Student Custodial Event Assistant. Yes ____ Candidates Initials ____

I grant permission to the Selection Committee to review the information on this application including my academic progress and disciplinary records.

I understand that, if hired, I will be expected to participate in all staff training. I understand that, if hired, my job is subject to regular evaluations by the Facilities and Campus Operations Department. Failure to comply with Office standards, University policy, and job expectations as outlined in the position description, staff handbook or training may result in supervisory action and/or termination.

Candidate's Signature

Date

Thank you for your interest in the FSPP Program.
Please return your completed application to:
Lisa Venkler
Student Employment Coordinator
Student Financial Planning Office
Bernardine Hall Room 1103

Do not write below line

FOR OFFICE USE ONLY

Applying for: Fall 2010 _____ Spring 2011 _____

Interested in: Winter 2011 _____ Summer 2011 _____

Hours available:

Monday

Tuesday

Wednesday

Thursday

Friday

Comments