

## Undergraduate Admission Procedures

Thank you for your interest in Alvernia University. We are pleased you have decided to apply. Alvernia uses a rolling admission process, which means that we are constantly accepting and reviewing applications contingent on openings in specific academic majors. We prefer that you submit your application as early as possible. Applications should be completed in ink or typed, and a non-refundable \$25 application fee should accompany the application. After receiving your completed application, we make every effort to notify you of your admissions decision within four to six weeks. Should you have questions about the application or Alvernia's admission process, please contact the Office of Admissions.

**I Am Applying As A:**  First-year Student  Transfer Student  Re-entry Student

Have you previously applied for admission to Alvernia?  Yes  No

Name  Miss  Ms.  Mrs.  Mr.

Last \_\_\_\_\_ First/Given \_\_\_\_\_ Middle \_\_\_\_\_ (JR., ETC) \_\_\_\_\_

Maiden/Former \_\_\_\_\_ Nickname \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security # \_\_\_\_\_  
Month/Day/Year

Are you a U.S. citizen or legally authorized to attend an institution of higher education in the United States?  Yes  No

U.S. Citizen  Permanent Resident  Asylee/Refugee  International

Country of Citizenship \_\_\_\_\_  
Additional documentation may be requested to supplement your application.

Visa type you currently hold or plan to apply for \_\_\_\_\_

Address \_\_\_\_\_  
Number/Box Street City State Zip/Postal Code Country

Phone: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

### Optional Information

#### Gender

- Male  
 Female

#### Marital Status

- Single  
 Married  
 Divorced  
 Separated  
 Widowed

#### Ethnic Origin

Are you Hispanic/Latino?  Yes  No

Regardless of your answer to the previous question, please select one or more of the following ethnicities that best describe you:

- American Indian/Alaska Native  
 Asian  White  
 Black/African American  
 Native Hawaiian/ Pacific Islander

#### Religion

- Islam  Jewish  
 Protestant:  Baptist  Lutheran  Presbyterian  
 UCC  United Methodist  
 Other Protestant \_\_\_\_\_  
 Roman Catholic  
 Other \_\_\_\_\_

### Family Data: Check as appropriate

Father  Stepfather  Guardian  Spouse

Name \_\_\_\_\_  
Last/Family First/Given Middle

Address  Same as above

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Home Phone Work Phone

E-mail Address \_\_\_\_\_

Employer \_\_\_\_\_

Mother  Stepmother  Guardian  Spouse

Name \_\_\_\_\_  
Last/Family First/Given Middle

Address  Same as above

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Home Phone Work Phone

E-mail Address \_\_\_\_\_

Employer \_\_\_\_\_

## Educational History

High School\* \_\_\_\_\_ From \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_  
Last Attended Month/Year Month/Year

Graduation Date \_\_\_\_\_ / \_\_\_\_\_ City/State \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Guidance Counselor \_\_\_\_\_

SAT: (Critical Reading \_\_\_\_\_ + Mathematics \_\_\_\_\_) Total \_\_\_\_\_ /1600 Date Taken \_\_\_\_\_ / \_\_\_\_\_ GPA \_\_\_\_\_  
Month/Year Month/Year On 4.0 Scale

ACT: Composite \_\_\_\_\_ Date Taken \_\_\_\_\_ / \_\_\_\_\_ I plan to take the SAT or ACT \_\_\_\_\_ / \_\_\_\_\_  
Month/Year Month/Year

TOEFL score (if English is not your first language) \_\_\_\_\_ I plan to take the TOEFL \_\_\_\_\_ / \_\_\_\_\_  
Month/Year

Have you attended a college or university since graduating from high school?  Yes  No

College/Institution \_\_\_\_\_ Dates Attended \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ Credits \_\_\_\_\_  
Month/Year Month/Year Completed

College/Institution \_\_\_\_\_ Dates Attended \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ Credits \_\_\_\_\_  
Month/Year Month/Year Completed

College/Institution \_\_\_\_\_ Dates Attended \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ Credits \_\_\_\_\_  
Month/Year Month/Year Completed

Have you attended more than three colleges/institutions?  Yes  No

If so, please submit the above information for each additional college on a separate sheet.

Have you completed an Associate or Bachelor Degree?  No  Yes:  Associate  Bachelor Degree \_\_\_\_\_

Are you currently a member of Phi Theta Kappa?  Yes  No

## Enrollment Information

Please indicate the semester and year you plan to enroll.  Fall (August) \_\_\_\_\_  Spring (January) \_\_\_\_\_  
Year Year

Expected Enrollment Status:  Full Time  Part Time

Expected Residential Status:  Resident—I will be living on campus  Commuter—I will be living off campus  
If you require special services relative to on-campus housing, please contact the ADA Compliance Office in the Office of the Registrar.

## Areas of Study

(Select a field of academic interest.)

- Accounting
- Addiction Studies
- Athletic Training
- Biochemistry
- Biology
  - Medical Technology *emphasis*
- Chemistry
  - Medical Technology *emphasis*
- Communication (Select one emphasis:)
  - Corporate
  - Film, Culture & Creative Arts
  - Journalism
  - Media Design and Production
  - Public Relations and Advertising
  - Theatre Studies
- Computer Information Systems (Select one emphasis:)
  - Business
  - Communication
  - Criminal Justice
  - Mathematics
  - Science

- Criminal Justice Administration
- Education
  - Early Childhood (PreK-4)
  - Middle School (4-8)
  - Secondary (7-12)  
(Select one emphasis:)
    - Biology
    - Business Computer & Information Technology
    - Chemistry
    - English
    - Mathematics
    - Social Studies
  - Special Education (dual certification)  
(Select one emphasis:)
    - Early Childhood
    - Middle School
- English
- Forensic Science
- General Science
- History
- Human Resource Management
- Liberal Studies
- Management

- Marketing
- Mathematics
- Nursing
- Occupational Therapy  
(5-year Master's Degree)
- Philosophy
- Political Science
- Psychology (Select one emphasis:)
  - General Psychology
  - Counseling & Rehabilitation
  - Forensic Psychology
  - Sport Psychology
- Social Work
- Sport Management
- Theology
- Undeclared/Undecided

### Pre-Professional

(Please select an area of study in support of your chosen pre-professional program.)

- Pre-Dental
- Pre-Law
- Pre-Medical
- Pre-Veterinary

**Activity Leadership** (Incoming First-year students only)

Please submit your high school activities, community service, athletic participation, and other out-of-classroom involvement.

Note: Please start with your senior year and work back to your freshman year. If additional space is needed, feel free to copy this sheet and attach the copy to this form.

Activity	Position/Office Held (if any)	Years Involved	Special Honors/Awards
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____
_____	_____	9 10 11 12	_____

I am interested in participating in the following varsity sports and/or activities while at Alvernia:

- Varsity Sports**
- Baseball   
  Cross Country   
  Golf   
  Lacrosse   
  Soccer   
  Tennis
- Basketball   
  Field Hockey (w)   
  Indoor Track & Field   
  Outdoor Track & Field   
  Softball   
  Volleyball (w)
- Club Sports**
- Cheerleading   
  Dance   
  Ice Hockey (m)
- Activities**
- Community   
  Intramurals   
  Pep Band   
  Student Government   
  Theatre   
  Other \_\_\_\_\_

**How Did You Hear About Alvernia?**

<input type="checkbox"/> Alumni	<input type="checkbox"/> Co-worker	<input type="checkbox"/> Guidance Counselor	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Television
<input type="checkbox"/> Athletic Office	<input type="checkbox"/> College Fair	<input type="checkbox"/> Internet	<input type="checkbox"/> Parents	<input type="checkbox"/> Other
<input type="checkbox"/> Billboards	<input type="checkbox"/> Friend	<input type="checkbox"/> Mailings	<input type="checkbox"/> Radio	_____

Have you visited Alvernia?  Yes  No

Please identify siblings, parents, or close relatives who are current students or graduates of Alvernia.

Name \_\_\_\_\_ Years attended \_\_\_\_\_ to \_\_\_\_\_ Relationship \_\_\_\_\_  
Year Year

Name \_\_\_\_\_ Years attended \_\_\_\_\_ to \_\_\_\_\_ Relationship \_\_\_\_\_  
Year Year

Name \_\_\_\_\_ Years attended \_\_\_\_\_ to \_\_\_\_\_ Relationship \_\_\_\_\_  
Year Year

**How Did You Hear About Alvernia?**

Please tell us about other colleges and/or universities where you have applied, or plan to apply, for admission.

\_\_\_\_\_

\_\_\_\_\_

**Personal Essay** (Submit essay on separate sheet.)

Alvernia students are required to fulfill community service hours prior to graduation. In your own words, describe how your service will enable you to grow and develop both personally and professionally.

### Military Information

Are you currently or have you ever served with any branch of the United States Armed Forces?  Yes  No

If yes, did you receive any type of discharge other than an honorable discharge?  Yes  No  
(If yes, please explain such discharge in full detail on a separate sheet.)

Will you be receiving Armed Forces educational benefits?  Yes  No

### Legal Disclosure

A "yes" to one or more of the following questions will not necessarily preclude admission to Alvernia University. However, failure to provide complete, accurate, and truthful information shall be grounds to deny admission or dismiss you after enrollment. For the purpose of the following questions, "crime" and "criminal charges" shall refer to any crime other than a summary traffic offense.

Have you ever been convicted of a crime or entered a plea of guilty or a plea of no contest to a crime?  Yes  No

Are there any criminal charges pending against you?  Yes  No

Have you ever been found responsible for a disciplinary violation at any secondary or post-secondary school that you have attended, whether related to academic misconduct or behavioral misconduct, which resulted in probation, suspension, removal, dismissal or expulsion from the institution?  Yes  No

If you answered "yes" to any of these questions, please attach a separate sheet and describe the circumstances in full detail.

In the event that you are convicted, plead guilty or no contest to any crime, or are faced with any criminal charges at any time after you submit this application, you must promptly notify the Alvernia University Admissions Office in writing of such conviction, plea and/or criminal charges. The failure to notify the University shall be grounds to deny admission or dismiss you after enrollment.

### Signature

To the best of my knowledge, the above information is true.

I agree that, if accepted, I will comply with the rules and regulations of Alvernia University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Application Checklist

Submit all application materials to: Alvernia University, Office of Undergraduate Admissions, 400 Saint Bernardine Street, Reading, PA 19607

#### The following information must be received to be considered for admission:

- Completed application from accompanied by a non-refundable \$25 application fee. Make check payable to Alvernia University.
- Official high school transcript or General Equivalency Diploma (GED) indicating successful completion of the program.
- Official report from the testing agency of combined SAT or ACT scores. (SAT Code: 2431/ACT Code: 3521)
- Personal essay.
- Transfer and International Applicants submit official transcripts of all secondary and post-secondary institutions attended.
- Two letters of recommendation if applying to the Nursing Program.
- A copy of DD214 from military (if applicable).

#### International applicants must also submit:

- Official Test of English as a Foreign Language (TOEFL) score report if English is not your first language.
- Completed World Education Services, Inc. evaluation (available at [www.wes.org](http://www.wes.org)).
- Completed Alvernia University Financial Statement (available at <http://www.alvernia.edu/admissions/undergraduate>).

Alvernia University complies with all federal, state and local nondiscrimination laws in the administration of its educational programs and services and in its employment relationships.

### For Admissions Office Use Only

CF  Phone  HSV  CC  Mail  Visitation  Event  Other Programs \_\_\_\_\_

### Application Fee

pd  not pd  waived Application Rec'd \_\_\_\_\_ Accept Date \_\_\_\_\_ Confirm Date \_\_\_\_\_