

CONTINUING EDUCATION PROGRAMS



# ALVERNIA UNIVERSITY



An Education in the Franciscan Tradition



*“Students blend their professional experiences with classroom theory, enabling them to apply knowledge more effectively throughout their careers.”*

Wendy Bonn ■ Adjunct Instructor, Business

## WE'RE COMMITTED TO YOUR SUCCESS

*“Our Behavioral Health Studies degree is one of the most versatile programs to be found at the college or university level. The different tracks of study provide a broad base of expertise for those who seek administrative, counseling, and casework positions in areas such as chemical dependency, mental illness, and child welfare.”*

**George Vogel**  
Addiction Studies/  
Behavioral Health Studies  
Program Director



Maybe you always wanted to attend college but needed to earn a living instead, or you had family obligations that prevented you from studying full time, or perhaps you've taken some college classes but haven't finished your degree. Our Continuing Studies programs are designed with the **FLEXIBILITY** and **CONVENIENCE** necessary for focused adult learners like you who have family and work responsibilities. Our evening and weekend classes fit your schedule, and we have three locations so you can choose the program and place that best meets your needs. Our **EXCELLENT FACULTY AND STAFF** are dedicated to teaching, guiding, and supporting our students in all aspects of their experience at Alvernia University. Whatever your personal or professional reasons for completing a bachelor's degree now, at Alvernia, *we're committed to your success.*



### THE VALUE OF EARNING YOUR DEGREE AT ALVERNIA

At Alvernia we measure our success by our graduates' personal and professional satisfaction, and by the many ways they contribute to the greater good in all areas of society. Our graduates contribute to the community in countless ways through their roles as business and organizational leaders, community volunteers, and members of professional associations. Our continuing education students and graduates value the Alvernia experience for many reasons. Because class sizes are small, the classroom experience is engaging and students can cultivate lasting relationships with peers and professors. Our graduates—who are equipped with enhanced critical thinking, communication, and problem solving skills—are prepared to pursue their career goals and to succeed in today's marketplace.

### INSIDE ALVERNIA

While our core institutional values—*service, humility, collegiality, contemplation, and peacemaking*—extend from the faith of our Franciscan founders, they have a universal ethical appeal.



### Two-Year Colleges with Articulation Agreements or Transfer Partnerships with Alvernia

- Berks Technical Institute
- Community College of Philadelphia
- Delaware County Community College
- Harcum College
- Harrisburg Area Community College
- Lehigh Carbon Community College
- McCann School of Business & Technology
- Montgomery County Community College
- PACE Institute
- Reading Area Community College

For detailed information about applying for financial aid, including a link to the Free Application for Federal Student Aid (FAFSA) forms and complete scholarship information, please go to [www.alvernia.edu/financialaid](http://www.alvernia.edu/financialaid).

## PROGRAM MATRICULATION

In general, students with five years of full-time work experience who are at least 24 years of age are considered non-traditional. Such students who bring significant work and life experience to the campus will be evaluated using criteria more appropriate to this background. A maximum of 75 semester hours will be accepted in transfer from a community college or a four-year college or university. Applicants must have a minimum grade point average of 2.0 on a 4.0 scale. Some majors may require a higher grade point average. Matriculating students must complete a minimum of 45 credit hours at Alvernia University to be eligible to earn a degree. Students may enroll in Continuing Studies programs on a full- or part-time basis.

## FLEXIBLE COURSE OFFERINGS

Our classes are offered evenings and weekends to help you balance your busy schedule and work and family obligations. Our three locations allow you to choose the best place to attend class close to home or work.

## ACCREDITATION

Alvernia holds accreditations from the Association of Collegiate Business Schools and Programs, Middle States Commission on Higher Education, and the Commission on Collegiate Nursing Education.

## PAYING FOR AN ALVERNIA EDUCATION

An Alvernia education remains an excellent value in the higher education marketplace. Financial aid counselors can provide information about a variety of grants and loans to help make your degree affordable. Once you are an Alvernia Continuing Education student, the Office of Student Financial Planning continues to assist you with financing your education and more.



## TRANSFER APPLICATIONS ARE WELCOME

Alvernia is a transfer-friendly school. An application form and fee and high school transcripts must be submitted, as well as official transcripts for all previous college work. Transfer students who have earned a minimum 2.0 grade point average at a regionally accredited two- or four-year institution are welcome. A maximum of 75 semester hours will be accepted from two- and four-year colleges. For more detailed information, please go to [www.alvernia.edu/admissions/apply/transfer.htm](http://www.alvernia.edu/admissions/apply/transfer.htm).

## DEGREES YOU CAN COMPLETE AT OUR MAIN CAMPUS

### *Bachelor's Degree Programs:*

- Advanced Professional Studies (self-designed major)
- Behavioral Health Studies
- Business Accounting and Finance
- Business Administration
- Business Marketing and Planning
- Corporate Communication
- Human Resource Management
- Psychology and Organizational Behavior

### *Degree Completion Programs:*

- Business
- Liberal Studies
- RN to BSN
- RN to BSN with School Nurse Certification

### *Associate of Science Degree Programs:*

- Business
- Liberal Studies

### *Credit Certificate Programs:*

- Behavioral Health Studies
- Human Resource Management

## DEGREES YOU CAN COMPLETE AT OUR PHILADELPHIA CENTER

### *Bachelor's Degree Programs:*

- Advanced Professional Studies
- Behavioral Health Studies
- Criminal Justice Administration

## DEGREES YOU CAN COMPLETE AT OUR SCHUYLKILL CENTER

### *Bachelor's Degree Programs:*

- Advanced Professional Studies
- Business Accounting and Finance
- Business Administration
- Criminal Justice Administration
- Criminal Justice Administration with Addiction Studies minor
- Elementary Education

### *Degree Completion Programs:*

- Business
- Liberal Studies



## APPLYING FOR ADMISSION

Our warm Alvernia attitude extends to the ease of applying for admission, with our supportive Continuing Studies staff available to assist you throughout the process. Application to Alvernia is on a rolling admissions basis. The Application for Admission form can be filled out online at [www.alvernia.edu/continuing/contstudiesapplication.htm](http://www.alvernia.edu/continuing/contstudiesapplication.htm), or you can call our Continuing Studies office at **1-888-ALVERNIA** to request that an application form be sent to you by mail.

## OUR LOCATIONS

**ALVERNIA  
UNIVERSITY**



**A**

Alvernia University  
Main Campus  
Reading, Pennsylvania

**B**

Alvernia University  
Schuylkill Center  
Pottsville, Pennsylvania

**C**

Alvernia University  
Philadelphia Center  
Philadelphia, Pennsylvania

## DRIVING DIRECTIONS TO ALVERNIA

Please visit our web site at [www.alvernia.edu/about/location.htm](http://www.alvernia.edu/about/location.htm) for clear, specific local and regional driving directions to our campuses.

## FOR MORE INFORMATION

To learn more about our programs, request an application, or to make an appointment with a Continuing Studies Coordinator, please contact:

**1-888-ALVERNIA (1-888-258-3764)**

### Main Campus:

1-610-796-8228 or [continuingstudies@alvernia.edu](mailto:continuingstudies@alvernia.edu)

### Schuylkill Center:

1-570-628-4011 or [schuylkill@alvernia.edu](mailto:schuylkill@alvernia.edu)

### Philadelphia Center:

1-215-635-4734 or [philadelphia@alvernia.edu](mailto:philadelphia@alvernia.edu)

## OTHER WAYS TO REACH US

Visit our Web site for details about application requirements, course schedule and descriptions, to apply online, or to learn more about our main and satellite locations, our faculty, and our innovative programs that meet the needs of students like you.



The information contained in this brochure is intended for undergraduate evening students.

If you intend to take classes during the day, please contact the Office of Admissions:

**1-888-ALVERNIA**  
**(1-888-258-3764)**  
[admissions@alvernia.edu](mailto:admissions@alvernia.edu)



**ALVERNIA**  
**UNIVERSITY**

Alvernia University complies with all federal, state and local nondiscrimination laws in the administration of its educational programs and services and in its employment relationships.

Printed on recycled paper.  
30% post-consumer.

[www.alvernia.edu](http://www.alvernia.edu)

## CONVENIENTLY LOCATED

### **Alvernia University Main Campus**

Division of Graduate and Continuing Studies  
540 Upland Avenue  
Reading, PA 19611  
1-888-ALVERNIA (1-888-258-3764, ext. 6)  
1-610-796-8228  
[continuingstudies@alvernia.edu](mailto:continuingstudies@alvernia.edu)

#### **Office Hours:**

Monday-Thursday, 8:30 a.m. to 8:30 p.m.  
Friday, 8:30 a.m. to 5:00 p.m.  
Saturday, By Appointment

[www.alvernia.edu/epstudent.htm](http://www.alvernia.edu/epstudent.htm)

### **Alvernia University Philadelphia Center**

Division of Graduate and Continuing Studies  
1355 West Cheltenham Avenue  
Melrose Park, PA 19027  
1-888-ALVERNIA (1-888-258-3764, ext. 7)  
1-215-635-4734  
[philadelphia@alvernia.edu](mailto:philadelphia@alvernia.edu)

#### **Office Hours:**

Monday-Thursday, 8:00 a.m. to 10:30 p.m.  
Friday, 8:00 a.m. to 4:00 p.m.  
Saturday, 8:00 a.m. to 5:30 p.m.

[www.alvernia.edu/continuing/philadelphia](http://www.alvernia.edu/continuing/philadelphia)

### **Alvernia University Schuylkill Center**

Division of Graduate and Continuing Studies  
2650 Woodglen Road  
Pottsville, PA 17901  
1-888-ALVERNIA (1-888-258-3764, ext. 9)  
1-570-628-4011  
[schuylkill@alvernia.edu](mailto:schuylkill@alvernia.edu)

#### **Office Hours:**

Monday-Thursday, 9:00 a.m. to 8:30 p.m.  
Friday and Saturday, By Appointment

[www.alvernia.edu/continuing/schuylkill](http://www.alvernia.edu/continuing/schuylkill)