FRESHMAN YEAR

Think Globally

- Explore opportunities for study abroad, alternative break trips, pilgrimage to Assisi, the Washington Center and service trips.
- Start at the Study Abroad Office or studyabroad@alvernia.edu.

Take the Right Classes

- Review general education, university and major requirements.
- Be aware of which semester required courses are offered.
- Focus on getting good grades.

Get Good Advice

- Get to know business faculty and your advisor.
- Visit the Educational Planning Center on the first floor of Bernardine Hall.

Real Life Learning

- Explore opportunities for upcoming practicums.
- Utilize skills acquired in First Year Experience.

Make the Right Connections

- Identify peers that support your academic goals.
- Get involved by joining Alvernia’s Phi Beta Lambda, Delta Mu Delta or another organization that provides opportunities to develop vocational competencies for business positions. In addition to these business-oriented groups, you may decide to join the Student Government Association or consider some of the many other student clubs and community organizations.

Get Ready to Graduate

- Develop a working resume.
- Assess strengths, weaknesses and interests.
- Begin the process of obtaining all required background checks and clearances.

SOPHOMORE YEAR
Think Globally

- Review opportunities for extended learning and, if interested, start planning with the Study Abroad Office.

Take the Right Classes

- Make sure you’ve reviewed which semester required courses are available.
- Focus on getting good grades.

Get Good Advice

- Talk to Business Department faculty and advisor about your area(s) of interest within the field of finance.
- Consult faculty and advisor about an internship that matches your interests.
- Stay in touch with the Educational Planning Center.

Real Life Learning

- Look into the Alternative Break program.
- Shadow in jobs that are related to your specific interests.
- Look for part-time or summer jobs that relate to your interests.
- Get familiar with the Educational Planning Center’s Internship data base.

Make the Right Connections

- Volunteer for community service.
- Stay involved in clubs and organizations.
- Observe the roles of those in leadership positions.
- Form study groups.

Get Ready to Graduate

- Update working resume.
- Assess strengths, weaknesses and interests.
- Complete the process of obtaining all required background checks and clearances.

JUNIOR YEAR

Think Globally
- Participate in a Study Abroad program.
- Participate in service trips or “May”mester.

**Take the Right Classes**

- Secure internship, if applicable.
- Focus on getting good grades and improving GPA.
- Work with advisor to make sure you’re on track to graduate on time.

**Get Good Advice**

- Talk to faculty members about career opportunities.
- Stay in touch with the Educational Planning Center.
- Get familiar with Vault.com, a career services library available on Educational Planning Center’s website.

**Real Life Learning**

- Look into the Alternative Break program.
- Shadow in jobs that related to your specific interests.
- Look for part-time or summer jobs that relate to your interests.
- Get familiar with the Educational Planning Center’s Internship data base.

**Make the Right Connections**

- Connect with area business leaders.
- Assume leadership roles on campus.
- Connect with alumni in your field.

**Get Ready to Graduate**

- Tell your advisor if you’re interested in Alvernia’s MBA + 1 option, a program that enables you to earn an MBA degree in just one year after completing your undergraduate degree.
- Get feedback on working resume from Educational Planning Center.
- Get resume ready for practicum applications and job fairs.
- Work on getting recommendations.
- Attend Career Planning opportunities such as job fairs and practice interviews.
- Look for coaching opportunities.
SENIOR YEAR

Think Globally

- Look for service opportunities.

Take the Right Classes

- Complete internship if you are participating in one.

Get Good Advice

- Work closely with advisor to make sure you’re on track to graduate on time.
- Stay in touch with the Educational Planning Center.
- Talk to faculty members about career opportunities.
- Ask for advice from professionals in your area of interest.

Real Life Learning

- Participate in off-campus activities, such volunteering with an Alvernia community partner.

Make the Right Connections

- Connect with area business professionals.
- Continue in leadership roles on campus.
- Connect with alumni in your field.
- Attend campus events at which alumni are present.

Get Ready to Graduate

- Fine tune your resume.
- Search for jobs through Vault.com and the business connections you’ve made.
- Finalize recommendations.
- Attend Career Planning opportunities such as job fairs and practice interviews.
- Attend the Alvernia Job Fair.